

**Town of Shrewsbury - Board of Selectmen
Richard D. Carney Municipal Office Building-Selectmen's Meeting Room
100 Maple Avenue
Monday, April 14, 2003 at 7:00 PM**

Minutes

Present:

Bruce Card, Maurice DePalo, Thomas Fiore, Philip Hammond, John Lebeaux, Daniel Morgado, Town Manager, and Michael R. Hale, Assistant Town Manager. Personnel Board: Anthony A. Froio, Chairman, and Robert Cashman. Finance Committee: Daniel DeWolfe, Chairman, Gene Buddenhagen, John Campbell, Charles Giacoppe, James McCaffrey, Donna O'Connor, and Francis Russell. Mr. Fiore called the meeting to order at 7:07pm.

Preliminaries:

1. Approve bills, payrolls and warrants #0381 in the amount of \$1,433,265.10 and #0384 in the amount of \$1,420,326.43.
2. Approve Minutes of April 7, 2003. Motion made, seconded and unanimously voted to approve.
3. Announcements – Mr. Lebeaux reminded everyone that the last day to register to vote in the Town Election is this coming Wednesday, April 16th. The Town Clerk's office will be open until 10:00pm for the convenience of those wishing to register.
4. Town Manager's Report - Nothing other than what is on the Agenda.

At this point Mr. Morgado announced that six visitors from Pakistan would be joining the meeting. These gentlemen are touring the U.S. to learn more about the role of local government in our country. They are all government officials in Pakistan. Mr. Fiore welcomed the group to the Town of Shrewsbury and to the meeting. The Selectmen and the visitors from Pakistan exchanged business cards.

Meetings:

5. 7:00pm – Joint Meeting with Finance Committee & Personnel Board (Executive Session)

Motion was made at 7:09 pm, seconded, and unanimously voted to go into executive session for the purpose of discussing wages of non-union personnel and to reconvene into open session. The Board was polled, Mr. Card, yes, Mr. Lebeaux, yes, Mr. DePalo, yes, Mr. Hammond, yes, and Mr. Fiore, yes.

Motion was made, seconded, and unanimously voted to adjourn executive session and to reconvene into open session at 7:55 pm.

6. 7:15pm – Finance Committee – FY2004 Budget. Daniel DeWolfe, Chairman, Gene Buddenhagen, John Campbell, Charles Giacoppe, James McCaffrey, Donna O'Connor, and Francis Russell were present. Mr. DeWolfe reviewed the budget and advised the Board that it is a work in progress due to three things. First, the figures are unofficial at this time and need action by the Finance Committee. Second, the School Committee has not finalized their projected 6% increase and third, state aid is based on House 1 which is based on the prior year's figures at this time. The recommended operating budget for FY04 is \$69,148,713, \$33,806,104 of which is for schools. This is a 6.61% increase over FY03. State funding should be known by May 15th which will not leave much time for changes to be made. Mr. Morgado said he had heard today that the figures will be known by the end of April. He hoped to have solid numbers by the pre-Town Meeting date of May 8th. The warrant articles were reviewed with discussion centering on Articles 35 and 36, both petition articles. Mr. Card recused himself from the Article 36 discussion citing possible conflict of interest. Decision was deferred pending further information. Mr. Fiore thanked the Finance Committee for coming in and for their work on the budget.

Public Hearings:

BOS Minutes of April 14, 2003

7. 7:30pm – Bugaboo Creek Holdings d/b/a Bugaboo Creek Steak House, 50 Boston Turnpike. Change of manager from Joseph M. Enos, Jr. to Shawn M. deRonde and new corporate officer, Denis Pedra, President, for their All Alcoholic Beverages Pouring License and Common Victualler's License. Hours of operation: Mon.-Sat. 11:00am-1:00am, Sun. 12:00 noon -1:00am. Barry Gerstein, attorney for Bugaboo Creek Holdings, and Shawn deRonde were present. Mr. Gerstein explained that there are no changes planned with the exception of a change in manager and a new corporate officer for the Bugaboo Steak House,. everything else remains as it is at present. Mr. Fiore advised that all reports from department heads and a CORI report were favorable. Mr. Fiore opened the hearing for public input. Seeing none, motion was made, seconded and unanimously voted to close the hearing. Motion was made to approve the application of Bugaboo Steak House, 50 Boston Turnpike for a change of manager from Joseph Enos, Jr. to Shawn deRonde and new corporate officer, Denis Pedra for their All Alcoholic Beverages Pouring License and Common Victualler's License. Motion was seconded and unanimously voted.

Old Business:

8. Act on Administrative Consent Order – Water Management Act. Mr. Morgado reviewed the negotiations that had been ongoing for the past two years with the D.E.P. regarding the town's non-compliance with the Water Management Act. The town self-reported two years ago that it had exceeded the amount of water drawn for nine of the ten preceding past years. D.E.P. charged that the town did not own the land around the Sewall Street wells which did not meet the required controls. Also, the town had not fenced the area around the Masonic storage tanks properly. After much work and negotiation by D.E.P. officials, our elected officials and the Town Engineer and Water Supt. an agreement has been reached and Mr. Morgado asked the Board to sign this agreement, the Consent Order this evening. Motion was made, seconded and unanimously voted to sign the Consent Order.

New Business:

9. Approve renewal of Junk Dealer's licenses to expire 5/1/03. Motion was made, seconded and unanimously vote to approve renewal of the Junk Dealer's licenses pending receipt of the fee.
10. Approve renewal of Card Reading license to expire 5/1/03. Motion was made, seconded and unanimously vote to approve renewal of the Card Reader's license pending receipt of the fee.
11. One year review - Treasurer Carolyn Marcotte. The subcommittee, Mr. DePalo and Mr. Card, reported that they had reviewed Ms. Marcotte's performance and recommended her for a step pay increase. Motion was made to sign the request for a step pay increase for Treasurer Carolyn Marcotte and forward to the Personnel Board. Motion was seconded and unanimously voted. Increase will be retroactive to 4/1/03.

Executive Session:

Communications:

12. Noted copy mailed: School Committee Meeting Minutes 3/5/03 & 3/19/03.
13. Noted copy mailed: Parks & Recreation Newsletter – 4/4/03. A public hearing will be held this Wednesday, April 16th at 7:00pm in this room regarding the SAC Park fields.
14. Noted copy mailed: Letter from Corridor Nine Chamber of Commerce – listing accomplishments & goals.
15. Noted copy mailed: Letter from BISCO Irrigation & Pumping Equipment re automatic irrigation systems. They have requested a meeting, Mr. Fiore will respond.
16. Noted copy mailed: MBTA Advisory Board Meeting Agenda, 4/11/03.
17. Noted copy mailed: ZBA Hearing Minutes, 3/5/03, Sprint Store/Serrato Signs, 196 Boston Turnpike.
18. Noted copy mailed: ZBA Hearing Minutes, 3/5/03, Nilesh & Heidi Shah, 1 Woodside Drive.
19. Noted copy mailed: Innovations in American Government Award Program announcement & application. (complete application on file in BOS office).
20. Noted copy mailed: Westborough Treatment Plant Board Meeting Minutes, 3/12/03.
21. Noted copy mailed: School Committee Meeting Agenda, 4/15/03.
22. Noted copy mailed: ZBA Hearings Agenda, 4/29/03.
23. Noted copy mailed: E-mail from Andy Sturgis, 164 Grafton Street, re Traffic Noise on Grafton Street. Supt. Knipe has looked into this matter and recommended that the manhole covers be raised. Mr. Fiore will respond.

24. Noted copy mailed: E-mail from Thomas Rooney, 5 Birch Lane, re Jack Barry Road. Will be filed with other suggestions for naming this road. Mr. Morgado suggested that the naming of this road should be a combined project of the Grafton and Shrewsbury Boards of Selectmen. Will respond.
25. Noted copy mailed: Invitation from Grafton Job Corps Center Community Relations Chair to attend their next breakfast meeting on 5/9/03 to meet the new Center Director.
26. Noted copy mailed: Letter from Adelaide Rogers, 9 Greenleaf Farms Circle, re tree near 207 Spring Street. Supt. Knipe is looking into this matter and will respond.
27. Noted copy mailed: Planning Board Meeting Minutes, 3/6/03.

Motion was made, seconded, and unanimously voted to adjourn at 9:25pm.

Respectfully submitted,

Janice C. McCoy
Secretary